

CLASS ACT DANCE

AND PERFORMING ARTS STUDIO



WWW.CLASSACTDANCE.COM

WORK STUDY PROGRAM

Class Act Dance and Performing Arts Studio offers a Work Study program designed to provide dedicated dancers experiencing financial need with work. This program offers a mutually beneficial exchange of dance education for studio operational tasks.

Class Act Dance and Performing Arts Studio intends to filter applications based on:

- 1) Talent, potential and desire on the part of the dancer
- 2) The most suitable matching of studio needs with skill set of worker
- 3) Financial need

Here's how the program works:

- Dancer registers for classes, paying registration fees up front, while charging class tuition to their personal account with *Class Act Dance and Performing Arts Studio*. Dancer should expect to pay tuition in full until Work Study contract is established. Submission of Work Study application does not apply nor guarantee approval and acceptance to the program.
- Dancer must abide by all established attendance policies; missed classes may be made up, but not refunded (see enrollment agreement).
- Upon acceptance and approval of their application, tasks will be outlined in detail and the dancer or his/her appointed family member will receive a detailed Work Study contract. The worker must submit a monthly timecard itemizing the day, time and hours worked, including details of the exact work performed. Examples of work will include, but are not limited to:
 - Janitorial and maintenance
 - Assist with CAD community performances and recital
 - Open and prepare Studio D for classes
 - Costume assistance
- **A monthly timecard must be submitted via email to info@classactdance.com or turned in to the office no later than the 5th of the following month.** The work will be evaluated according to the Work Study contract and a credit will be applied to the dancer's account no later than the 12th of the month. Any balance due must be paid to *Class Act Dance and Performing Arts Studio* by the 15th of the month. ***The card on file will be charged for the month's tuition on the 15th of the month if a timecard has not been submitted.***
- All Work Study contracts will be re-evaluated and renewed annually. Work Study families should expect regular feedback and direction for work performed, and adjustments should be made as needed. Contracts may be modified if quality of work does not meet studio standards.

Date: _____

Dancer's Name: _____ Age: _____ Phone number(s): _____

Email: _____

Parent /Responsible Party Name(s): _____

Billing address: _____

Phone #s: Home: _____ Cell: _____ Work: _____

Email: _____

School Dancer Attends (if student): _____

- What financial challenges prevent you from affording the classes you wish: _____

- Who will be working for the studio on your (the dancer's) behalf?
 Myself (the dancer)
 ___ My Family Member: _____ relationship to me: _____

What type of work are you or your family member able to provide?

___ Janitorial-Spring/Studio D

___ Open and prepare Studio D for classes

___ Costume assistant

___ Assist with CAD community performances

- Please provide a schedule of you or your family member's availability for work:

Day of the week	From	To	Day of the week	From	To

I agree to the above stated policy and agree to abide by all policies set by Class Act Dance and Performing Arts Studio. I agree to make attendance in class a high priority, applying myself to the best of my ability to reflect the high standards of dance technique, teamwork, and performance set by my instructors. I understand that failure to pay any balance due on my account within 30 days may result in dismissal from the work study program.

Signature of Dancer

Date

Signature of Family Worker

Date